



**APPLICATION FOR PRECINCT COMMITTEE OFFICER POSITION**  
**Spokane County Central Committee (Page 1 of 2)**

We are so pleased that you are willing to be a positive force for good in Spokane County by applying to become a Republican Precinct Committee Officer. We are looking for like-minded individuals who love freedom and support the U.S. Constitution and the Bill of Rights! As of January 30, 2024 there are 451 precincts in Spokane County...and almost 173 are unfilled...what an opportunity! We look forward to reading your completed application! Please note that we will be contacting you about the next steps!

**Full Legal Name:** \_\_\_\_\_

**Residential Address:** \_\_\_\_\_

**City and Zip Code:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Your Precinct:** \_\_\_\_\_

**Birthdate:** \_\_\_\_\_

- 1 – I affirm that I am a citizen of the United States.
- 2 – I affirm that I am a registered voter in the State of Washington at the above listed address.
- 3 – I affirm that I am currently living in the precinct listed above.
- 4 – I affirm that I am a Republican.
- 5 – I affirm that I support the most recent Spokane County Republican Party Platform.
- 6 – I affirm that I support the Constitution and laws of the United States and Washington State.
- 7 – I affirm that the District Leader has given me a copy of the Spokane County Republican Central Committee PCO Duties and Responsibilities and answered my questions about this role.

**Applicant Signature:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Your District Leader (DL) would love to answer any follow-up questions that you have! Please write brief answers to the questions on the back of this form and route the completed application to your DL.

**District Leader Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**SCRCC Chair Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved as Policy and noted in the minutes of the SCRCC Executive Board Meeting on 7 March 2023**

## APPLICATION FOR PRECINCT COMMITTEE OFFICER POSITION (Page 2 of 2)

1. **Motivation** – What motivated you and/or motivates you to become a PCO in Spokane County?

---

---

2. **Strengths** – What strengths and talents could you bring to the table to become an effective PCO?

---

---

3. **Concerns** – No one is a “Perfect PCO”! What concerns do you have about serving as a PCO?

---

---

4. **Learning** – We are all learners, what areas about being a PCO would you like to learn more about?

---

---

5. **Interests** – In what ways would you like to help our candidates during the election periods?

---

---

6. **Committees** – Spokane County GOP Committees work between elections, any areas of interest?

---

---

7. **Miscellaneous** – Is there anything else that you would like to tell us about yourself or your family?

\_\_\_\_\_ **Date Vetted:** \_\_\_\_\_

## Spokane County Republican Central Committee PCO DUTIES AND RESPONSIBILITIES

Let's start with the basics and then we will move on to the more specific ways our PCO's serve. First, Article 8 of the Bylaws provide information about the duties and responsibilities of PCO's as follows:

### Article 8 – Precinct Committee Officers

**8.1 – Duties** – Each PCO shall have the responsibility and authority for Republican activity in his or her Precinct, shared with the Committee, Executive Board and District Leader and subject to these Bylaws. The PCO shall:

- **8.1.1** – Arrange for and hold Precinct Caucuses at certain designated times for the purposes as set forth in these Bylaws.
- **8.1.2** – Serve as liaison to the voters within the Precinct for purposes of recruitment, training, support of Republican candidates, and encouragement of Republican activity within the Precinct.
- **8.1.3** – Attend and participate in meetings of the Central Committee and District Caucuses or District Meetings called from time to time.
- **8.1.4** – PCO's should be trained as election observers and assist with the recruitment of Republicans to do the same, pursuant to the current RCW.
- **8.1.5** – Perform duties as assigned by the County Chair and/or District Leader.

**Your Resources** – Resources that PCO's could take advantage of when learning how to be effective:

- **Your GOP District Leader** – Get to know your District Leader. He or she will help you learn and discover ways to be involved. His or her contact information is on the face of the application.
- **Your GOP Chair and Vice Chair** – Both our Chair and Vice Chair are approachable and helpful. If you have questions that your District Leader could not answer, please call our Vice Chair, MJ Bolt at 509-838-6162 or email her at [vchair@spokanegop.com](mailto:vchair@spokanegop.com) She would love to hear from you!
- **Your Copy of the Bylaws** – The Bylaws are a wonderful educational tool...please read them. If you are unclear about any portion of the Bylaws, please call one of the people listed above. The Bylaws provide a structure that is important for the Spokane County GOP to run well.
- **Your Training Opportunities** – From time to time, there are training sessions offered to our PCO's. These sessions provide excellent opportunities to have your questions answered and to get to know other PCO's in Spokane County.

Here are some ways that you could serve as a PCO who is actively engaged (you don't have to do it all!):

Meeting voters in your precinct, praying for our elected officials, suggesting individuals who could run for office, observing a monthly GOP board meeting, getting to know and encouraging other PCO's, knocking on doors to share candidate literature, attending the Annual Lincoln Day dinner, making contributions to individual candidates or the GOP, facilitating a precinct caucus, joining a GOP committee, becoming an election observer, hosting a GOP booth at a community event, etc.



**WHAT DO THE BYLAWS SAY ABOUT  
FILLING VACANT PRECINCT COMMITTEE OFFICER POSTIONS?**

**Selected Sections from the Spokane County Republican Central Committee Bylaws\***

*[Parenthetical comments are not in the bylaws but are intended to help the read understand]*

**Article 1 – Name, Affiliation, and Authority**

**1.1** – The name of this organization shall be The Spokane County Republican Central Committee, Inc. and is referred to as the “Central Committee” in these Bylaws.

**1.2** – The Central Committee is the organization functioning as and also known as the Spokane County Republican Party.

**1.3** – The Central Committee is affiliated with the Washington State Republican Central Committee, and the Republican National Committee, which are also otherwise known as the Republican Party.

**1.4** – These Bylaws shall be construed with the Bylaws of the Washington State Republican Central Committee.

**Article 2 – Purpose and Objectives**

**2.1** – the purposes and objectives of the Central Committee shall be as follows:

- **2.1.1** – To promote good government by providing Republican Party leadership in Spokane County, Washington
- **2.1.2** – To promote the election of Republican candidates in Spokane County, Washington State and National elections.
- **2.1.3** – To conduct the political and business affairs of the Republican Party in Spokane County consistent with the best interests of all people under our government.
- **2.1.4** – To provide for precinct caucuses and County Republican Convention in accordance with Bylaws, rules of the Republican State Committee, and laws of the State of Washington.
- **2.1.5** – To collect and disburse funds in support of good government, in support of the Central Committee’s affairs, and in support of the election of Republican candidates.

## Article 3 – Membership

**3.1** – The membership of the Spokane Republican Party is made up of individuals who believe better government will be achieved by organizing and uniting with others of similar mind, to further causes of mutual interest, including but not limited to, the purposes and objectives of the Central Committee, and who identify themselves as Republicans.

**3.2** – The membership of the Central Committee shall consist of the Spokane County Republican Precinct Committee Officers, elected or appointed, the Officers of the Central Committee, and the District Leaders.

- **3.2.1** – PCO’s shall be American citizens, qualified registered voters, resident within their precinct, and must declare themselves to be Republicans.
- **3.2.2** – Elected PCO’s shall consist of those elected according to Washington State Law.
- **3.2.3** – Appointed PCO’s shall consist of those appointed as set forth in these Bylaws.
- **3.2.4** – A PCO who moves from their precinct must notify their District Leader within 30 days of their change of address.

## Section 9 – Vacancies

**9.1 – Vacancies Defined** – An office will become vacant by death, resignation, or removal from office of the person holding such office or the absence of a candidate for that office [*this often happens when no candidate runs for PCO (Precinct Committee Officer) in a particular precinct*].

**9.6 – Precinct Committee Officers** – In the event of a vacancy in the position of a PCO, the District Leader from the Sub-District where the precinct is located has the responsibility to nominate a candidate as defined in Section 3.2.1 to the County Chair. The County Chair shall appoint or decline in writing said nominee as PCO for the precinct within thirty (30) days of their nomination. If there is a vacancy at the time of the PCO election, the affected position may not be appointed until after the Organization Meeting. The term of the person filling such vacancy shall be for the unexpired term of the position. No appointed PCO shall have any voting authority for the first thirty (30) days of his/her appointment.

---

\* The current Bylaws open to the public for review and are available at [www.spokanegop.com](http://www.spokanegop.com)

## WHAT POLICY EXPLAINS HOW TO FILL VACANT PRECINCT COMMITTEE OFFICER POSTIONS?

It is the aim of the SCRCC to have every precinct represented by a Precinct Committee Officer. When a vacancy occurs the District Leader has the responsibility to fill that vacancy with a qualified representative.

1. Identify people qualified and interested in becoming a PCO.
2. Explain the duties of a PCO.
3. Complete PCO Application Form
4. Determine whether the candidate is a registered voter, votes "Republican", is an American citizen, lives in the vacant precinct and is familiar with and supports the SCRCC platform.
5. After "vetting" the candidate, determine if this person would be a suitable PCO. All steps of the vetting process are performed by the DL and must be completed prior to forwarding for approval.
6. Forward the "Application for PCO Position to the Chair & Vice Chair with your comments & recommendation (Positive or negative).
7. All applications must be submitted to the Chair & Vice Chair within 2 weeks of receipt.
8. The Chair will appoint or decline, in writing, the nominee within 30 days of the application.
9. The term is for the unexpired term of the position.
10. Appointed PCOs have no voting authority for the first 30 days of their appointment
11. No PCOs are to be appointed between the PCO election date and the Organizational Meeting.

### QUESTIONS DISTRICT LEADERS MAY ASK WHILE VETTING PCO CANDIDATES

As District Leaders interview/vet PCO candidates, they are encouraged to ask the following questions. District Leaders should avoid questions about things like the candidate's church affiliation or theology.

1. **Constitution:** Will you feel comfortable swearing to do the following: *I do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.*
2. **Experience** – Would you describe any previous leadership experiences that you have had as a PCO...or in non-profits, businesses, churches, or other community organizations?
3. **Loyalty** – Please help us better understand your activity as a Republican. Have you voted for candidates of other parties? If so, would you describe the context of that decision?
4. **Foundation** – In your own words, would you describe the primary purpose or purposes of government in the United States?
5. **Motivation** – Please describe what circumstances, convictions or values motivated you to seek an appointment to serve as a Precinct Committee Officer.
6. **Fiscal** – Would you describe yourself as a "fiscal conservative"? Please elaborate so that we can better understand your position.
7. **Social** – Would you describe yourself as a "social conservative"? Please elaborate so that we can better understand your position.
8. **Platform** – After reading and understanding the current Spokane County Platform, would you be willing to actively support every element of that platform? Do you disagree with any elements?
9. **Background** – Are you willing to undergo a formal background check? Do you have any conflicts of interest that we should be aware of while vetting you for this position?
10. **Availability** – Please describe how you would make yourself available to be actively engaged in advancing the mission of the Spokane Republican Party and support Republican candidates.
11. **Process** – PCO's make up the voting membership of the Spokane County Republican Party. When business is conducted, we use Robert's Rules. How familiar are you with Robert's Rules?



**CURRENT LIST OF THOSE SERVING ON THE GOP BOARD**  
**From December 10, 2022 to December 10, 2024**

Chair	<b>MJ Bolt</b>	509.838.6162 x807 chair@spokanegop.com
Vice Chair	<b>Lyle Dach</b>	509.838.6162 x801 vchair@spokanegop.com
State Committeewoman	<b>Ericka Lalka</b>	509.838.6162 x808 statecommitteewoman@spokanegop.com
State Committeeman	<b>Matt Hawkins</b>	509.838.6162 x809 statecommitteeman@spokanegop.com
District Leader – 3A	<b>Natalie Poulson</b>	509.838.6162 x810 DL3a@spokanegop.com
District Leader – 3B	<b>Mark Anthony</b>	509.838.6162 x812 DL3b@spokanegop.com
District Leader – 3C	<b>Tim Kinley</b>	509.838.6162 x813 DL3c@spokanegop.com
District Leader – 4A	<b>Kellie Rizzi</b>	509.838.6162 x814 DL4a@spokanegop.com
District Leader – 4B	<b>Alicia Puryear</b>	509.838.6162 x815 DL4b@spokanegop.com
District Leader – 4C	<b>Melinda Seymour</b>	509.838.6162 x816 DL4c@spokanegop.com
District Leader – 4D	<b>Brenda Dutton</b>	509.838.6162 x817 DL4d@spokanegop.com
District Leader – 6A	<b>Laura Pierce</b>	509.838.6162 x818 DL6a@spokanegop.com
District Leader – 6B	<b>Jeremy Scarpelli</b>	509.838.6162 x819 DL6b@spokanegop.com
District Leader – 6C	<b>Nora Monroe</b>	509.838.6162 x820 DL6c@spokanegop.com
District Leader – 6D	<b>Stephanie Brenden</b>	509.838.6162 x821 DL6d@spokanegop.com
District Leader – 7	<b>Vangie Hieryonymous</b>	509.838.6162 x822 DL7@spokanegop.com
District Leader – 9A	<b>Carolyn Hall</b>	509.838.6162 x823 DL9a@spokanegop.com
District Leader – 9B	<b>Rob Linebarger</b>	509.838.6162 x805 DL9b@spokanegop.com